

Property Data Form SF - Prelo Realty

Fax 773-472-8988 - Questions Call 773-472-8900

Owner Contact Information

Owner's Name: _____

Address (if different from property listed): _____

City: _____ State: _____ Zip: _____

Owner Phone #: _____ Email Address: _____

Property Information

Address: _____ Asking Price: _____

City: _____ State: _____ Zip: _____

Parcel # (PIN): _____ County: _____

General

General Directions to Property: _____

(50 character limit)

Name of Subdivision: _____ Model: _____

Elementary School District: _____ Elementary School Name: _____

Junior High District: _____ Junior High Name: _____

High School District: _____ High School Name: _____

Approx Year Built : _____

Currently Leased (Y/N): _____

Built Before 1978 (Y/N): _____

Waterfront (Y/N): _____

Recent Rehab (Y/N) - _____

Disability Access (Y/N): _____

Style of House:

- | | | | |
|--|--|--|-------------------------------------|
| ☐ American 4 Square | ☐ Contemporary | ☐ Grey Stone | ☐ Row House |
| ☐ Bi-level | ☐ Cottage | ☐ Log | ☐ Traditionl |
| ☐ Brownstone | ☐ English | ☐ Med / Spanish | ☐ Tri-Level |
| ☐ Bungalow | ☐ Farm House | ☐ Prairie | ☐ Tudor |
| ☐ Cape Cod | ☐ French Provincial | ☐ Quad Level | ☐ Victorian |
| ☐ Colonial | ☐ Georgian | ☐ Ranch | ☐ Other |

General Information:

- ☐ School Bus Service
- ☐ Commuter Bus
- ☐ Commuter Train
- ☐ Flood Zone
- ☐ Assisted Living
- ☐ Historical District
- ☐ None

Exposure:

- ☐ North
- ☐ South
- ☐ East
- ☐ West
- ☐ City
- ☐ Lake/Water
- ☐ Park

Area Amenities:

- | | | |
|---|---|---------------------------------------|
| ☐ Clubhouse | ☐ Horse Riding Area | ☐ Water Rights |
| ☐ Park | ☐ Horse Riding Trail | ☐ Sidewalks |
| ☐ Pool | ☐ Landing Strip | ☐ Gated Entry |
| ☐ Tennis Courts | ☐ Pond-Lake | ☐ Other |
| ☐ Horse Community Barn | ☐ Dock Community | |

MLS Remarks / Property Description (420 character limit)**Exterior Features****Lot Dimensions** (example 25ft X 125ft): _____

Exterior Building Type:		Lot Size:
☐ Aluminum Vinyl Siding	☐ Stucco	☐ Less than .25 acre
☐ Brick	☐ Stone	☐ .25-.49 acre
☐ Cedar	☐ Marble-Granite	☐ .50-.99 acre
☐ Frame	☐ Concrete	☐ 1.0-1.99 acres
☐ Block	☐ Asbestos Siding	☐ 2.0-4.99 acres
☐ Glass	☐ Limestone	☐ 5.0-9.99 acres
☐ Log	☐ Slate	☐ 10+ acres
☐ Masonite	☐ Clad Trim	☐ Oversized Chicago Lot
☐ Shakes	☐ Other	☐ Standard Chicago Lot

Lot Description:	Foundation:	Roof Type:
☐ Beach	☐ Block	☐ Asphalt-Shingle
☐ Chain of Lake Frontage	☐ Brick	☐ Metal
☐ Channel Front	☐ Concrete	☐ Rubber
☐ Corner	☐ Pillars	☐ Slate
☐ Cul-de-sac	☐ Reinforced Caisson	☐ Tar & Gravel
☐ Fenced Yard	☐ Stone	☐ Tile
☐ Forest Preserve	☐ Wood	☐ Wood Shank-Shingles
☐ Golf Course Lot	☐ Other	☐ Other
☐ Horses OK		
☐ Lake Front		
☐ Professionally Landscaped		
☐ Legal Non-Conforming		
☐ Park Adjacent		
☐ Pond		
☐ Riverfront		
☐ Stream		
☐ Water View		
☐ Wooded		
☐ Rear of Lot		
☐ Irregular		

Exterior Property Features:		
☐ Balcony	☐ Roof Deck	☐ Tennis Court
☐ Deck	☐ Porch Screened	☐ Boat Dock
☐ Patio	☐ Gazebo	☐ Pool - above ground
☐ Porch	☐ Storage Shed	☐ Pool - in ground
☐ Green house	☐ Dog Run	☐ Outdoor Grill
☐ Hot Tub	☐ Horse Barn	☐ Outdoor Fireplace

Parking:	Parking Ownership:	Parking Details:	Driveway:
☐ Garage ☐ Exterior Space ☐ None	☐ Owned ☐ Transferrable Lease ☐ Deeded Sold Separately ☐ Fee-Leased ☐ N/A	☐ Assigned ☐ Un- Assigned ☐ Off Alley ☐ Off Street ☐ Side Apron ☐ Zoned Permit	☐ Visitor Parking ☐ Valet ☐ Underground ☐ Driveway ☐ None
			☐ Asphalt ☐ Brick ☐ Concrete ☐ Gravel ☐ Other

Is Parking Included in Price (Y/N): _____

Is Parking on site (Y/N): _____

of Parking Spaces: _____

Interior Features

Approximate Square Footage: _____

of Bedrooms _____

of Full Baths _____ # of Half Baths: _____ Master Bath (Y/N): _____

Basement	Basement Description
☐ Full ☐ Partial ☐ Walkout ☐ English ☐ None	☐ Finished ☐ Partially Finished ☐ Unfinished ☐ Crawl ☐ Cellar ☐ Sub Basement ☐ Exterior Access ☐ Other ☐ Bathroom Rough-in

Basement Bath (Y/N): _____ # of Interior Fireplaces: _____

Attic	Bath Amenities
☐ Dormer ☐ Finished ☐ Full ☐ Interior Stair ☐ Pull Down Stair ☐ Unfinished	☐ MBR-Full ☐ MBR-Half ☐ Shared MBR ☐ Whirlpool ☐ Sep Shower ☐ Handicap Shower ☐ Steam Shower ☐ Double Sink ☐ Bidet

Interior Property Features

- | | | |
|--|---|---|
| ☐ Vaulted-Cathedral Ceiling | ☐ Bar - Wet | ☐ In Law Arrangement |
| ☐ Skylight | ☐ Elevator | ☐ 1st Floor Laundry |
| ☐ Sauna | ☐ Hardwood Floors | ☐ 2nd Floor Laundry |
| ☐ Steam Room | ☐ Wood Laminate Floors | ☐ Pool - Indoors |
| ☐ Hot Tub | ☐ Heated Floors | ☐ 1st Floor Bathroom |
| ☐ Bar - Dry | ☐ First Floor Bedroom | |

Room Details

ROOM DESCRIPTION	DIMENSIONS (L x W)	LEVEL	FLOORING TYPE
Living Room			
Dining Room			
Kitchen			
Family Room			
Master Bedroom			
2 nd Bedroom			
3 rd Bedroom			
4 th Bedroom			
5 th Bedroom			
Other -			
Other -			
Other -			
Other -			

Dining Room	Kitchen Type:	Appliances:	
☐ Separate ☐ With Living Room ☐ With Family Room ☐ L Shaped	☐ Eat-In Breakfast Bar ☐ Eat-In Table ☐ Galley ☐ Island ☐ Butler Pantry ☐ Closet Pantry ☐ Walk-in Pantry	☐ Double Oven ☐ Oven-Range ☐ Microwave ☐ Dishwasher ☐ Dishwasher Portable ☐ Refrigerator ☐ Refrigerator in Bar Area	☐ Freezer ☐ Washer ☐ Dryer ☐ Disposal ☐ Compactor ☐ Grill Indoors ☐ Grill Outdoors

Utilities

Air Conditioning:	Water Source:	Sewer:	Electric System:
☐ Central Air ☐ 1 window unit ☐ 2 window units ☐ 3+ window units ☐ Zoned ☐ None	☐ Lake Michigan ☐ Public ☐ Private Company ☐ Well Community ☐ Well Private ☐ Well Shared ☐ Other	☐ Septic Mechanical ☐ Septic Private ☐ Septic Shared ☐ Sewer Public ☐ Other	☐ Circuit Breaker ☐ Fuses ☐ 200+ Amp Service ☐ 150Amp Service ☐ 100Amp Service ☐ 60Amp Service ☐ 30Amp Service

Heat/Fuel:		Equipment:	
☐ Gas	☐ Radiant	☐ Humidifier	☐ Intercom
☐ Electric	☐ Space Heater	☐ Water Softener Owned	☐ Fire Sprinkler
☐ Oil	☐ 2 Separate Htg Systems	☐ Water Softener Rented	☐ CO Detectors
☐ Propane	☐ Individual Controls	☐ Central Vacuum	☐ Ceiling Fans
☐ Solar	☐ Zoned	☐ TV Cable	☐ Fan Attic Exhaust
☐ Forced Air	☐ Other	☐ TV Dish	☐ Fan Whole House
☐ Hot Water-Steam	☐ None	☐ TV Antenna	☐ Sump Pump
☐ Baseboard		☐ Security System	☐ Sprinkler Lawn
			☐ Air Exchanger

Taxes and Assessments

Tax Year: _____ **Annual Taxes:** _____

Homeowners Assoc. (Y/N): _____ **Assessment Amt:** _____

Property Tax Exemptions:	Assessment Frequency:	Assessment Includes:	
☐ Homeowner	☐ Annually	☐ Heat	☐ Clubhouse
☐ Senior	☐ Quarterly	☐ Air Conditioning	☐ Exercise Facility
☐ Other	☐ Monthly	☐ Water	☐ Pool
☐ None	☐ Other	☐ Electric	☐ Exterior Maintenance
	☐ N/A	☐ Gas	☐ Lawn Care
		☐ Parking	☐ Scavenger
		☐ Property Taxes	☐ Snow Removal
		☐ Common Insurance	☐ Lake Rights
		☐ Security	☐ Other
		☐ Doorman	☐ None
		☐ TV Cable	

Misc. Information

Is the Owner a Real Estate Agent (Y/N): _____

Showing Contact Phone #s: 1st: _____ 2nd: _____

Special Showing Instructions: